



Plymouth Guild for the Arts, 11 North Street, Box 4077, Plymouth, MA 02361 508 746 7222

Send your completed proposal to Marsha Hanby mom4art@rcn.com Call 508 246 4319(c) 508 746 5823(h)

Fill in your proposal information to teach a class or workshop, determining your own dates and times, during the class periods listed above. You may also propose a class or workshop during school vacation weeks (not listed). Classes are not scheduled on major holidays. It is your decision whether or not you choose to teach on a lesser holiday. If school is cancelled, Guild classes are cancelled too. There is 1-2 week break between sessions for make up of any cancelled classes.

Please note that for the safety of our students, periodic criminal history checks will be conducted for our instructors.

ART CLASS PROPOSAL

Instructor:

Address:

Phone:

Cell:

email:

Title of class:

Age range or ability level of students:

Day of week:

Times:

Dates (see above & list each date):

Number of sessions:

Minimum # of students:

Maximum # of students:

Additional Student Fees to be charged if applicable (model fees; supply costs):

Salary requested:

******Please fill out information below if this is a new class or if your description is different from previous session******

Class Description to be printed in the class brochure and on the Guild website:

Student Supply List to be listed on the website (approval of supply list is required):

Special Requirements:

(classroom size, use of easels, accessibility concerns, etc.)

My resume is on file_____.

I will submit my resume_____